



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Tammy Mix

Type: Renewal Inspection **Date:** 09/13/2017 **Time:** 03:00 PM

Director: Tammy L. Mix

Contact: _____

Licensing Worker: Pam West **Phone #:** (406) 262-9790

Time: 03:00 PM # **children:** 6 # **under 2:** 6 # **caregivers:** 2
Time: 04:10 PM # **children:** 4 # **under 2:** 4 # **caregivers:** 2
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
Yes	2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
N/A	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
N/A	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

Yes	15. Administration
Yes	16. Storage

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
N/A	19. Bathing
Yes	20. Sleeping
Yes	21. Activities
Yes	22. Outdoor Activities

NUTRITION/FOOD ISSUES

Not Observed	23. Sanitation
Not Observed	24. Meal Frequency

NUTRITION/FOOD ISSUES

N/A 25. Special Diet

TRANSPORTATION

N/A 26. Basic Requirements

N/A 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

No 29. Facility Records

37.95.702(6)

(5) The provider shall maintain an up-to-date a master list with the name, address, and phone number of all children in care and their parents or guardians.

The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not maintain an up-to-date master list.

This plan of correction was accepted on October 4, 2017.

37.95.141(1)

(1) The facility shall keep a daily attendance record of the children for whom care is provided.

The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not have a daily attendance record that accurately reflected the children in care. There were 11 children signed in and 12 children present.

This plan of correction was accepted on October 4, 2017.

37.95.1005(12)

(12) All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11).

The intent of this rule was not met:

Based on interview, CCL found that there was no safe sleep policy that was signed by caregivers.

This deficiency was immediately corrected during the time of the inspection.

No 30. Child File Review

37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there was three children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

This plan of correction was accepted on October 4, 2017.

WRITTEN RECORDS

37.95.140(1)-(4)

- (1) Before a child under the age of five may attend a Montana day care facility, that facility must be provided with the documentation required by (4) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9):
- (2) If the child is at least 12 months old but not less than 60 months of age and has not received any Hib vaccine, the child must receive a dose prior to entry.
- (3) DT vaccine administered to a child less than 7 years of age is acceptable for purposes of this rule only if accompanied by a medical exemption meeting the requirements of ARM 16.28.707 that exempts the child from pertussis vaccination.
- (4) Before a child between the ages of five and 12 may attend a day care facility providing care to school aged children, that facility must be provided with documentation required by (5) that the child has been immunized as required for the child's age group against measles, rubella, mumps, poliomyelitis, diphtheria, pertussis (whooping cough), tetanus, and Haemophilus influenza type B, unless the child qualifies for conditional attendance in accordance with (9).

The intent of this rule was not met:

Based on record review, CCL found that there was one child that did not have immunizations on file. See enclosed copy of children's record review.

This plan of correction was accepted on October 4, 2017.

37.95.141(5)(a-d)

- (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:
 - (a) written information on each child explaining any special needs of the child, including allergies;
 - (b) a release or authorization of persons allowed to pick up the child;
 - (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
 - (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

The intent of this rule was not met:

Based on record review, CCL found that the following information was not on file: an emergency consent form. See enclosed copy of children's record review.

This plan of correction was accepted on October 4, 2017.

37.95.128(1)(a-d)

- (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:
 - (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
 - (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
 - (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
 - (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there was one child under age two that did not have a pediatric health record signed by a physician, physician assistant, professional nurse or naturopathic physician. See enclosed copy of children's record review.

This plan of correction was accepted on October 4, 2017.

Not Observed	31. Medication File
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WRITTEN RECORDS

Yes	32. Caregiver File Review
No	<p>33. First Aid Requirements</p> <p>37.95.183(1)</p> <p>(1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:</p> <ul style="list-style-type: none"> (a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and (b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured. <p>The intent of this rule was not met:</p> <p>Based on interview, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information : procedures for handling medical emergencies, including calling the Montana Poison Control Center; directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.</p> <p>This plan of correction was accepted on October 4, 2017.</p>

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process